MINUTES OF THE MEETING OF DERRY HILL & STUDLEY PARISH COUNCIL
HELD AT LANSDOWNE HALL, DERRY HILL
MONDAY 14th SEPTEMBER 2026

DERRY HILL &STUDLEY COUNCILLOR ATTENDANCE
Present (P): Apologies (A): Did Not Attend (X)

John Barnes (Chair)	A	Barbara Dawson	P	Martin Handyside	P
Lord Simon Kerry	P	Bruce MacInnes	P	Nathan Errington	P
Vaughan Mizon	P	Jean Spence	A	Philippa Todd	P
Andrew Turton	A	Claire Williams	A		

Wiltshire Council Unitary Councillor (Calne Rural) Ashley O'Neill attended.

791/26.Apologies
To receive apologies.

Apologies were received from Cllr Barnes, Turton, Williams & Spence.

It was unanimously resolved to approve the apologies and reasons for absence.

792/26.Public participation/ Correspondence
792.1/26 Public participation
Opportunity for members of the public to address the Council.

Three members of the public attended and spoke to the meeting highlighting their concerns with the granite sets recently installed as part of the road safety improvements.
Concerns were raised about the noise waking residents, impeding on enjoying their property, the noise impacting on mental health and trip hazards on leaving properties.

The comments were noted and acknowledged that the issue was on the agenda for discussion during the meeting.

792.2/26 Correspondence
For the Clerk to report any correspondence not circulated.
There was no additional correspondence to circulate.

793/26. Declarations of Interest
Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.
Cllr Dawson noted that the Bridleway being discussed during the meeting backed onto her land. But noted that there was no ownership of this land.

Cllr Lord Kerry –noted that the Bowood estate owned a patch of land adjoining to the Forest Farm development. He noted he would abstain from discussions

794/26. Chairman Announcements

Cllr Todd acting as chair for this meeting reminded the meeting about the upcoming Peoples Emergency Briefing film showing. The council were reminded to book tickets if they wish to attend the briefing.

She then noted that the road safety items would be brought forward in the agenda.

795/26. Minutes
Recommendation: That the Council approve the Minutes of the meeting held on 13th July 2026 as a true and fair reflection of the motions agreed by the Council and the discussion that took place and that these be signed by the Chairman as such.

It was resolved by majority to accept the minutes as a true and fair reflection of the motions agreed.

796/26. Clerk Report
For the clerk to update on actions noted in the previous month's minutes.
There was nothing additional to add.

797/26. Road Safety
To consider the update from the Road Safety Working Group and the following recommendations;
797.1/26 Derry Hill Traffic Calming Scheme; It is recommended that the Council requests Wiltshire Council to remove the four strips of granite setts installed in pairs on Studley Lane to either side of the war memorial.

Cllr Todd summarised the report.

Cllr O Neill (Wiltshire Council) provided an update to the meeting on the matter.
He noted that he was working with Highways to arrange a meeting as it would be them carrying out the works.
He noted the issue and that this wasn't the outcome anyone expected from the drawings.
Conversations are starting but with no commitments at this stage because that's not possible just yet.
After the site meeting options will then be able to be developed.

The Parish council then discussed the issue noting that the noise is unacceptable and not what they expected.

It was proposed that the Council requests Wiltshire Council to remove the four strips of granite setts installed in pairs on Studley Lane to either side of the war memorial.
It was unanimously resolved to request that Wiltshire Council to remove the four strips of granite setts installed in pairs on Studley Lane to either side of the war memorial

797.2/26 Highway Improvement Request Form; It is recommended that the council endorses the Highway Improvement Request Form for white gates on the A4 westbound at the 50mph speed limit signs and submits it for consideration at the next Calne Area LHFIG meeting.

The councillors noted the recommendation and discussed the proposals.
It was discussed that this appears to unify our approach with white gates as we have them on all other entrances to the villages.
Concerns were raised that this gate isn't required as there is already a set of white gates at the Studley Crossroads, and this additional one might diminish the impact of those gates already in situ.

It was resolved by majority that the council endorses the Highway improvement request form for white gate on the A4 westbound at the 50mph speed limit signs.

797.3/26 Update from LHFIG funding; It is recommended that the council Notes the reply from the Cabinet Member for Highways, Streetscene, and Flooding in respect of LHFIG Funding and Substantive Highway Scheme Funding.

The update was noted by the council.

797.4/26 Studley Traffic Calming Scheme, to consider the updated report; It is recommended that Council submits a request via LHFIG that Calne Area Board submits the Studley Traffic Calming Measures Scheme as a bid for Substantive Highway Scheme Funding in this year's funding applications, with the commitment of a Parish Contribution of £7,500.

It was unanimously approved that the council submits a request via LHFIG that Calne area board submits the Studley Traffic calming measures scheme as a substantive bid with a parish contribution commitment of £7500 approved unanimously.

798/26. Accounts

798.1/26Payments

Recommendation that the following payments be approved:

Cloud next	Domain name charges	£60 (including vat)
Oakford IS	SSL certificate	£180 (including vat)
PKF Littlejohn	External Audit	£756 (including vat)

And any other payments received since the issue of the agenda.

It was unanimously resolved to approve all payments presented.

798.2/26 Balance and Expenditure
To consider and approve the balance and expenditure for the period ending 31st August 2026 Report circulated.
Recommendation: That the Council approves the balance and expenditure for the period ending 31st August 2026.

It was unanimously resolved to approve the report.

798.3/26 New Pay scales
To note the national agreement reached on new pay scales and note the arrangement of backpay from 1st April 2026

The new pay scales were noted.

799/26. Planning – Cllrs

To consider the planning applications currently out for consultation.

PL/2026/04951 - Proposed Single Storey New Dwelling at 101 Studley Hill
https://development.wiltshire.gov.uk/pr3/s/planning-application/a0iQ300000NLB3F

To consider the summary and proposed response.

Recommendation; It is recommended that the Parish Council submits the same response to application PL/2026/04951.

It was unanimously resolved to submit the same response to application PL/2026/04951 as previously provided.

PL/2026/04823 – Land At Forest Farm
https://development.wiltshire.gov.uk/pr3/s/planning-application/a0iQ300000NGv8L

To consider the summary and proposed response
Recommendation; It is recommended that the Parish council consider the proposed response and either endorse it or suggest amendments prior to submission.

Thanks were given to the working group who had worked hard to draft the proposed response.

The council discussed the proposed response.
It was suggested that the response could be strengthened by reinforcing that construction traffic doesn't move east from the development instead heading back through Chippenham for their onward journey.

It was resolved by majority with one abstention to endorse the response subject to including comments regarding construction traffic travelling through Chippenham to continue its onward journey rather than using the A4 and A3102. The response to be passed back to the working group for their final agreement.

800/26. Finance Committee
800.1/26 To approve and for the chair to sign the minutes from the Finance Committee meeting Thursday 3rd September 2026.

It was unanimously resolved to approve the minutes as a true and fair reflection of the meeting.

800.2/26 To review and approve the amended Risk Register.

It was unanimously resolved to approve the amended risk register.

801/26. Bridleway application
To consider the consultation from Wiltshire Council. Summary Report, consultation letter and application evidence
Recommendation; that the council consider the response to the consultation having regard to the summary report.

It was unanimously resolved to respond to the consultation as set out in section 4 of the report.

802/26. Footpaths Working Group Update
802.1/26 Maintenance Funds request
To consider the request for funds.
Budget; Community Improvements
Source; CIL funds

That the council consider the request and allocate an initial £200 from CIL funds for a Footpaths maintenance fund. All spending to be completed by the clerk in discussion with a nominated councillor.

It was unanimously resolved to set up a £200 fund for a footpaths maintenance fund to be funded from CIL funds.

802.2/26 Maintenance of Hedges on the Highway/ Footpaths
To consider the report and agree next steps.

There was a discussion about the issue and the proposed response. It was noted that a personal approach before formal letters may have a greater response.

It was unanimously resolved to conduct a parish wide survey to identify overhanging shrubs and vegetation over roads and footpaths.

Councillors Handyside and Mizon volunteered to complete the survey of the parish and note those areas where vegetation overhangs the highway/footpaths.

It was unanimously resolved to approach householders on the doorstep to discuss the issue then follow up with a formal letter from the clerk if work does not get completed.

803/26 Parish Survey
To consider the attached report.

Recommendation; It is recommended that:

1. The Parish Council notes the contents of this report.

   The report was noted by the council.

2. The Parish Council establishes a Community Amenities Working Group to consider suggestions for Petty Acre and make recommendations.

   It was unanimously resolved to set up a Community Amenities Working Group to consider the suggestions for Petty Acre coming from the parish survey. Cllrs Todd, Dawson, MacInnes and Errington volunteered to be part of the group.

3. That Parish Council Working Groups consider the survey responses and this report, and incorporate their recommendations into their sections of the Council's Strategic Plan.

   It was noted that the working groups must consider the survey and identify their projects and budget estimates accordingly.

804/26 Remembrance Day road closures
To consider the report
Recommendation; In the absence of any alternative quotes it is recommended that the Council accept the quote for £1008 +VAT (a rise from £976 +vat last year)
Budget; Public Participation, Exhibitions and Events
Source; Precept

It was unanimously resolved to accept the quote for the Remembrance Day road closure.

805/26. HR Committee Update

805.1/26 To approve and for the chair to sign the minutes from the Human Resources Committee meeting Monday 20th July 2026.

It was unanimously resolved to approve the minutes from the HR committee meeting as a true reflection of the meeting.

805.2/26 To adopt the reviewed Human Resources Committee Terms of Reference

It was unanimously resolved the adopt the terms of reference for the HR committee.

806/26. Confidential Session - Chairman
Recommendation: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business. By nature of the confidential nature of the items of business to be transacted.

It was unanimously resolved to move into confidential session.

807/26 Report from HR Committee
To receive the report from the HR committee.

The report from the HR committee was noted.

808/26. Time and Date of next Meeting
Monday 12th October 2026

The meeting closed at 21.04