

MINUTES MAY BE UPDATED BEFORE THEY ARE APPROVED AT THE NEXT PARISH COUNCIL  
MEETING

MINUTES OF THE MEETING OF DERRY HILL & STUDLEY PARISH COUNCIL FINANCE  
COMMITTEE

HELD AT LANSDOWNE HALL, DERRY HILL  
THURSDAY 3<sup>rd</sup> September 2026

DERRY HILL & STUDLEY PARISH COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

|                     |   |                |   |               |   |
|---------------------|---|----------------|---|---------------|---|
| John Barnes (Chair) | P | Bruce MacInnes | A | Vaughan Mizon | P |
| Philippa Todd       | P | Andrew Turton  | P |               |   |

**207/26/FC Apologies**

To receive apologies.

Cllr MacInnes sent apologies.

*It was unanimously resolved to approve the apologies and reasons for apologies from Cllr MacInnes.*

**208/26/FC Public participation/ Correspondence**

208.1/26/FC Public participation

Opportunity for members of the public to address the Committee.

There were no members of the public in attendance.

208.2/FC/FC Correspondence

For the Clerk to report any correspondence not circulated.

There was no additional correspondence to circulate,

**209/26/FC. Declarations of Interest**

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

There were no declarations of interest made.

**210/26/FC. Chairman Announcements**

It was noted during Chairman announcements that following the recent 'grant window' there has been four grant requests made, one large grant and three small grant application. All grant application must go through a finance committee scrutiny and it would be a good exercise to consider all applications in the same meeting.

It was noted to arrange a further committee meeting to consider the grant applications with a view to make recommendations for consideration at the October full council meeting.

**211/26/FC. Review Risk register,**

[Risk Register](#) circulated for review

**Recommendation that the committee review and discuss the financial aspects of the risk register.**

The risk register was discussed and small changes made. The document will be amended and taken to a full council meeting for approval.

**212/26/FC. Q2 budget review**

To review the budget spend for Q2 so far.

The RFO summarised the report for the committee and invited questions.  
The report was noted.

**213/26/FC. Initial work on Draft Budget for 2027/28**

To review the initial budget planning for 27/28. – link to draft document provided.

The RFO went through the first draft of the budget and invited comments and discussion. It was noted that this was a good start point and more refinement was required as more information was received.

**241/26/FC. Asset management**

Review of Asset Survey and [asset register](#) and agree any further maintenance required.

The draft asset survey was discussed.

It was noted that there were three bin lids that needed attention/ replacing.

Following discussion it was agreed to replace one of the dog waste bins with the spare lid from the bin recently removed from Church Road.

Councillor Mizon volunteering to investigate repairing the lids prior to replacing them. He will investigate and report back on the success.

It was also noted that many rivets on the telephone box required replacing, the RFO noted that these have been purchased and are awaiting someone to be able to fix them.

There was a discussion about the fence surrounding the war memorial and recent comments about its maintenance requirements. It was noted that the war memorial is owned by Bowood Estate and initial information should be sent to them for investigation.

**242/26/FC Update on audit process and next steps**

To formally appoint auditing solutions ltd as an independent and competent person to undertake the internal audit.

*It was unanimously resolved that Auditing Solutions Ltd are an independent and competent person to undertake the internal audit at the end of the 26/27 financial year.*

**243/26/FC To agree date and time of the next meeting,**

The next meeting will be held on Monday 21<sup>st</sup> September 2026 7.30

The meeting closed at 21.02

DRAFT