

MINUTES MAY BE UPDATED BEFORE THEY ARE APPROVED AT THE NEXT PARISH COUNCIL MEETING

MINUTES OF THE MEETING OF DERRY HILL & STUDLEY PARISH COUNCIL
HELD AT LANSDOWNE HALL, DERRY HILL
MONDAY 8th DECEMBER 2025

DERRY HILL & STUDLEY COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

John Barnes (Chair)	P	Martin Handysides	P	Lord Simon Kerry	A
Bruce MacInnes	P	Gavin McHale	P	Vaughan Mizon	P
Jean Spence	P	Philippa Todd	P	Andrew Turton	A
Claire Williams	P				

Wiltshire Council Unitary Councillor (Calne Rural) Ashley O'Neill didn't attend.

682/25 Apologies

To receive apologies.

Apologies received from Cllrs Turton, and Lord Kerry.

It was unanimously resolved to approve the apologies and reasons for absence.

683/25 Public participation/ Correspondence

683.1/25 Public participation

Opportunity for members of the public to address the Committee.

There were no members of the public who wished to speak.

683.2/25 Correspondence

For the Clerk to report any correspondence not circulated.

There was no additional correspondence to report.

684/25. Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

There were no declarations of interest.

685/25 Chairman Announcements

The chair thanks everyone for their help in the last year.

686/25. Minutes

Recommendation: That the Committee approve the [Minutes](#) of the meeting held on 10th November 2025 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

It was resolved by majority to approve the minutes as a true and fair reflection of the meeting.

687/25. Clerk Report

For the clerk to update on actions noted in the previous month's minutes.

Clerk updated on the matters from last month, being completed.

And advised that Inspire safety note has been sent out with the latest edition.

688/25. Accounts

688.1/25 Payments

Recommendation that the following payments be approved:

K Checchia	Printer toner	79.99
Parish Online	Yearly subscription	£153.60 (inc vat)
Community committee	Insurance costs	£484.50
Jam Print	December print run	£615 (to be refunded from church)
Oakford	New laptop	£624 (inc vat)

And any other payments received since the issue of the agenda.

It was unanimously resolved to approve the payments.

688.2/25 Balance and Expenditure

To consider and approve the [balance and expenditure](#) for the period ending 30th November 2025 Report circulated.

Recommendation: That the Council approves the balance and expenditure for the period ending 30th November 2025.

It was unanimously resolved to approve the report.

689/25. Planning – Cllrs

To consider the planning applications currently out for consultation. List below.

PL/2025/05840- OLD FARM COTTAGE, NOCKETTS HILL FARM, OLD DERRY HILL, CALNE, SN11 9PJ, Conversion of Outbuilding to Independent Dwelling

<https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000FjpHV>

The application has previously been considered and the council had no objections at that point. It was noted that the application was resubmitted due to a technical issue but the plans themselves had not altered.

It was unanimously resolved that the council had no objections to the application.

690/25. Update from Neighbourhood Plan,

To receive a verbal update.

It was noted that the Wiltshire Local plan inspection had encountered delays which may have an impact on the planned review of CCNP2.

691/25. Finance Committee update

691.1/25 To approve minutes from Finance committee meeting.

To approve and for the chair to sign the [minutes](#) from the Finance Committee meeting Monday 1st December 2025.

It was unanimously resolved that the minutes were a true and reflection of the meeting.

691.2/25 2025/26 Budget Approval

To consider the final [budget paper](#)

Recommendation

That the Parish Council approves the Budget for 2026/27 for Derry Hill and Studley Parish Council, as detailed above, and agree that a Precept Request of £42943.60 with a resultant Band D cost of £55.59 should be made to Wiltshire Council.

and

That the Council authorises the signing of the Parish Precept Requirement 2026/27 Form, by the Chairman and the Clerk, for a Precept of **£42943.60**

It was unanimously resolved that Derry Hill & Studley Parish Council approves the Budget for 2026/27 for Derry Hill and Studley Parish Council and agree that a Precept Request of £42943.60 with a resultant Band D cost of £55.59 should be made to Wiltshire Council.

and

*That the Council authorises the signing of the Parish Precept Requirement 2026/27 Form, by the Chairman and the Clerk, for a Precept of **£42943.60***

691.3/25 Community Grants

To consider the [discussion paper](#) and the finance committees recommendation to release up to £2500 for a second tranche of community grants.

Cllr Barnes summarised the discussion paper and a discussion followed.

It is recommended that Full Council approves the finance committees recommendation that up to £2500 is made available for a second tranche of Community Grant funding.

It was unanimously resolved that £2500 is made available for a second tranche of community grant funding.

692/25. Strategic plan review

To consider setting up a small working group to guide the process of reviewing the strategic plan.

A discussion about where we are and what we need to do to update the plan.

It was unanimously resolved to set up a working group to review the strategic plan, the membership of the working group was identified as Cllrs Barnes, Todd, McHale, MacInnes, Williams and the Clerk.

693/25. Forest gate community fund agreement-

To consider the first draft of the [fund agreement](#).

The draft document was discussed.

There was a discussion about the 'area of benefit'

Following discussion the following proposal was made;

It is proposed to change the 'area of benefit' to be only Derry hill & Studley Parish Council and remove the surrounding communities from the clause. Using the boundary as defined by Wiltshire Council.

4 voted in favour of the proposal and 4 voted against the proposal.

Cllr Barnes as chairman of the meeting used his casting vote to vote against the proposal.

It was resolved by majority not to amend the area of benefit as drafted.

There was a further discussion about the definition of net capacity of the farm and to request that this was included in the document.

It was unanimously resolved that subject to the amendments discussed that the agreement is accepted.

694/25 Update from the Footpaths Group.

To receive a verbal update from the footpaths and rights of way working group.

Footpaths group have surveyed all the rights of way, there is 26 paths in the parish which amounts to 16.9 miles of paths, found 18 issues and 9 places that require regular maintenance, there also appears to be one footpath that has 'disappeared' Contact now to be made with the landowners to discuss the next steps to be taken.

The working group will bring a report to the next council meeting (Feb 26) with any maintenance works required.

695/25. To adopt the amended [data protection policy](#)

The policy was discussed and noted to amend typos in the last paragraph on page 1,

It was unanimously resolved to approve the policy .

696/25. Letter of support to Wilts and Berk canal trust

To ratify our support for the [letter of support](#).

It was unanimously resolved to support the letter.

697/25. Meeting dates 2026

To approve the proposed [meeting dates](#) for 2026.

The meetings dates were unanimously approved.

698/25. To agree the time and date of the next meeting

The next meeting will be held on Monday February 9th 2026, 7.30pm

The meeting closed at 21.22

DRAFT