

MINUTES OF THE MEETING OF DERRY HILL & STUDLEY PARISH COUNCIL
HELD AT LANSDOWNE HALL, DERRY HILL
MONDAY 10th NOVEMBER 2025

DERRY HILL & STUDLEY COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

John Barnes (Chair)	P	Martin Handysides	P	Lord Simon Kerry	P
Bruce MacInnes	A	Gavin McHale	P	Vaughan Mizon	P
Jean Spence	P	Philippa Todd	P	Andrew Turton	P
Claire Williams	P				

Wiltshire Council Unitary Councillor (Calne Rural) Ashley O'Neill attended.

653/25 Apologies

To receive apologies.

Cllr MacInnes provided apologies.

It was unanimously resolved to approve the apologies and reason for absence.

654/25 Public participation/ Correspondence

654.1/25 Public participation

Opportunity for members of the public to address the Committee.

Wiltshire Councillor Ashley O'Neill provided an update on the road works on the A3102 and gave a summary of how his workload has changed since the election. It was noted that his workload has increased and as such responses to emails may be slower than previously.

654.2/25 Correspondence

For the Clerk to report any correspondence not circulated.

There was no additional correspondence to report.

655/25. Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

Cllr Lord Kerry noted that Bowood owns part of the land that the Wilts and Berks canal runs along.

656/25. Chairman Announcements

The chairman announced a reorder of the agenda and then discussed the proposed Christmas meal.

657/25. Minutes

Recommendation: That the Committee approve the [Minutes](#) of the meeting held on 13th October 2025 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

It was unanimously resolved that the minutes were a true and fair reflection of the motions agreed.

658/25. Clerk Report

For the clerk to update on actions noted in the previous month's minutes.

The clerk had nothing additional to note.

659/25. Accounts

659.1/25 Payments

Recommendation that the following payments be approved:

Hall invoice	Hall hire September to December	144.60
WALC	Training courses	£192
Wiltshire Council	Election Costs.	£760
Gardening Club	Planting costs (war memorial)	£55.05
The AA	Road closure	1171.20 (inc vat)

And any other payments received since the issue of the agenda.

It was unanimously resolved to approve the payments.

659.2/25 Balance and Expenditure

To consider and approve the [balance and expenditure](#) for the period ending 31st October 25 Report circulated.

Recommendation: That the Council approves the balance and expenditure for the period ending 31st October 2025.

It was unanimously resolved to approve the balance and expenditure report.

670/25. Planning – Cllrs

To consider the planning applications currently out for consultation. List below.

PL/2025/08221, HOLLY TREE FARM, SANDY LANE, CHIPPENHAM, SN15 2QB

Notification of proposed works to trees in a conservation area, T1 - Section fell conifer tree to as close to ground level as possible.

<https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000HDFNd>

It was unanimously resolved that there were no objections to the application.

671/25. Update from Neighbourhood Plan,

To receive a verbal update regarding the neighbourhood plan.

LK Stepped out of the meeting,

There was further discussion on what the options may be and how the other parish councils may be thinking on the matter. It was queried if there was an option to develop a 'Calne Rural' plan.

LK returned to the meeting.

672/25. Update from Engagement and Participation working group

To receive the [update](#) from the working group.

The update was received by the parish council.

673/25. Inspire Magazine

To consider the draft documents for approval;

[Inspire Editorial policy](#)

Discussion re the communities values,

'Improve community cohesion and communication.'

It was agreed to remove the last but one paragraph.

It was further noted that its time to review the strategic plan.

[Inspire safety note](#)

Further to the minor wording changes requested it was unanimously resolved to approve the two documents.

674/25. Future working with community committee

To receive the [report](#) following a meeting with the community committee and consider the recommendations.

Budget- Engagement and participation (precept – project funds)

MH declared an interest in this item as a member of the community committee.

The recommendations were discussed between the councillors and understanding clarified. It was noted that the £1000 proposed didn't leave a lot of funds once the insurance and website costs were allocated. It was noted that the hope is that the community committee is able to self fund the events once the large items are covered.

Recommendations

- Cllrs Todd and Williams be confirmed as representatives of the Parish Council on the Community Committee through to May 2026.
- That a Budget Allowance of £1,000 be included in the Council's Budget and Precept Request for 2026/27, to be made available to the Community Committee, by application to the Clerk on a call-off basis and subject to Council approval at the following available full Council meeting.

- That a financial allocation of £809.50 should be made to cover the Community Committee's multi-event insurance cover and web licence renewal for this financial year, with the Parish Clerk authorised to make the payments on receipt of application. Allocation to be made from the Community Facilities Budget, funded from the 2025/26 Precept.
- That a memorandum of understanding is created and signed by both parties to detail the expectations on both sides of the working relationship.

It was resolved by majority to support the recommendations.

675/25. Budget

To consider the [budget report](#) and draft budget following amendments and updates.

There was a request to add an extra £200 onto the public participation budget line to ensure adequate funds for future consultation events.

It was resolved by majority to add £200 to the public participation budget line.

It was further noted that this will be finalised in the finance committee meeting prior to the next full council meeting.

676/25. Petty Acre Goal Posts

To consider the attached [report](#) and consider the recommendations.

Budget; Equipment and Maintenance Budget (precept project funds)

It is recommended that the Council approves a budget of £125 for topsoil and grass seed to repair the patches in front of the goal posts and on the mound by the play equipment; to be taken from the Equipment and Facility Inspection and Maintenance Budget.

It was unanimously resolved that we purchase the topsoil to make good the holes in Petty Acre to a value of up to £125.

677/25. 20'S plenty stickers

To consider the attached [report](#) and its recommendations.

Budget; Road Safety (precept)

It is recommended that the Council approves an allocation of £395 to purchase and distribute up to 500 "Twenty is Plenty" Wheelie Bin stickers to residents, funded by Precept from the Road Safety Budget, with research through Facebook and InSpire being undertaken to gauge demand prior to placing the order.

It was unanimously resolved to approve the allocation of £395 to the 'twenty's plenty' sticker project.

678/25. Wilts & Berks Canal MOU

To approve the [draft Memorandum Of Understanding](#) between ourselves and the wilts and Berkshire Canal Trust.

LK left the meeting due to a pecuniary interest.

It was approved by majority to approve the signing of the MOU between the Parish Council and the Wilts and Berks Canal trust.

LK returned to the meeting.

679/25. Pensions discretions policy

To approve the [draft discretions policy](#) required by Wiltshire Pension Fund.

‘Replace permission with recommendation’

It was unanimously resolved that subject to minor amendments the parish council are happy to adopt the policy.

680/25. Updated Code of Conduct

To approve the updated [code of conduct](#).

It was unanimously resolved to approve the updated Code of Conduct.

681/25. To agree the time and date of the next meeting.

Monday 8th December 2025 7.30pm

The meeting closed at 21.31