

MINUTES MAY BE UPDATED BEFORE THEY ARE APPROVED AT THE NEXT PARISH COUNCIL MEETING

MINUTES OF THE MEETING OF DERRY HILL & STUDLEY PARISH COUNCIL
HELD AT LANSDOWNE HALL, DERRY HILL
MONDAY 13th October 2025

DERRY HILL & STUDLEY COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

John Barnes (Chair)	P	Martin Handysides	P	Lord Simon Kerry	P
Bruce MacInnes	P	Gavin McHale	P	Vaughan Mizon	P
Jean Spence	P	Philippa Todd	P	Andrew Turton	P
Claire Williams	P				

Wiltshire Council Unitary Councillor (Calne Rural) Ashley O'Neill sent his apologies.

635/25 Apologies

To receive apologies.

All councillors were in attendance so there were no apologies that needed to be approved.

636/25 Public participation/ Correspondence

636.1/25 Public participation

Opportunity for members of the public to address the Committee.

There were no members of the public in attendance.

636.2/25 Correspondence

For the Clerk to report any correspondence not circulated.

There was no additional correspondence to be reported.

637/25. Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

Cllr Handyside acknowledged that he was a member of the community committee.

Cllr Lord Kerry declared interest in neighbourhood plan discussions being a major landowner and will not participate in discussions.

638/25. Chairman Announcements

No announcements were made.

639/25. Minutes

Recommendation: That the Committee approve the [Minutes](#) of the meeting held on Monday 15th September 2025 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

It was noted that there was still a reference to Calne Without Parish Council so this needed to be amended.

It was unanimously resolved that besides the typo the minutes were a true and fair reflection of the motions agreed.

640/25. Clerk Report

For the clerk to update on actions noted in the previous month's minutes.

There wasn't anything to update that wasn't already on the agenda.

641/25. Accounts

641.1/25 Payments

Recommendation that the following payments be approved:

Wiltshire Council	LHFIG contribution Sandy Lane	£1031.39
	LHFIG contribution SIDS and deer warning signs	£976.11
Rospa play Safety	Play equipment check	£96 (inc vat)
Jam Print	September printing costs (to be reimbursed from the PCC)	£548
Oakford	SSL certificate	£180.00 (inc Vat)

And any other payments received since the issue of the agenda.

It was unanimously resolved to approve all the payments.

641.2/25 Balance and Expenditure

To consider and approve the [balance and expenditure](#) for the period ending 30th September 2025.

Recommendation: That the Council approves the balance and expenditure for the period ending 30th September 2025.

Query over the layout of the report from GM.

It was unanimously resolved to approve the report.

642/25. Planning – Cllrs

To consider the planning applications currently out for consultation. List below.

PL/2025/07847

HORSEPRIDE WELL, SANDY LANE, CHIPPENHAM, SN15 2PY

Notification of proposed works to trees in a conservation area.

Similar to previous application 19/01453/TCA T1 - Eucalyptus - reduce back to previous pruning points T2 - Sycamore - reduce and side up roadside T3 - Sycamore - reduce and side up roadside T4 - Cherry Plum cluster - reduce and side up roadside T5 - Cherry Plum cluster - reduce and side up roadside T6 - Cherry Plum cluster - reduce and side up roadside T7 - Conifer - reduce under phone line by 1.5m T8-T13 - Leyandii - reduce and trim sides T2-T13 inclusive - reduce to 1-1.5 metres below telephone lines that cross garden. Trees are snagging telephone wires. T14 - Sugar Maple - crown reduction to 10m above ground level to provide clearance to property and reduce hazard to power cables.

<https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000GwzRh>

It was unanimously resolved that there were no objections to the application.

643/25. Update from Neighbourhood Plan,

To consider the Neighbourhood Plan [discussion paper](#).

Cllr Lord Kerry left the table during the discussion.

Following a summary of the options available there was a significant discussion around the possibilities.

The difficulties, cost implications and benefits of doing a plan 'alone' were noted. The implications of having a plan without allocations was also discussed at length. It was noted that retaining the existing boundaries is not an option that looks like it would work and expanding the plan to include all councils surround Calne could create difficulties in decision making and getting agreement on policies.

It was noted that the Town Clerk of Calne and the Parish Clerk had begun contacting the other successor councils to establish initial indications of what they might like to do. Once this information has been obtained then Place studios will be engaged to help provide advice on the matter.

Following the conclusion of the discussion Cllr Lord Kerry rejoined the meeting.

644/25. Local plan- ratification of Councillor Barnes attending hearing.

To ratify the Cllr Barnes representing Derry Hill & Studley Parish Council at the Stage 3 Hearing session for the Local Plan examination.

It was unanimously resolved to approve Councillor Barnes to represent DH&S at the appeal.

645/25. Verbal update on inSPIRE magazine

To receive a verbal update on the publication of inSPIRE magazine.

An update was provided on publication so far and the additional costs involved in producing the 4 additional magazines.

646/25. Draft Budget

To consider the [draft budget paper](#) from the Finance Committee and identify any changes required.

The first draft of the budget was discussed and budget lines that may need changes were identified.

It was noted that our precept is very comparable with other parish councils in the locality.

It was highlighted that we have £10,000 still to come from CIL funding over the next year, so this must be considered when considering the final precept figure.

Following the discussion the draft budget will be tweaked and brought back to the November meeting for the next discussion.

647/25. Petty Acre Bin replacement.

To consider the [report](#)

It was agreed to purchase two topsy royal bins and associated postcrete for up to £500 drawn from CIL money.

It was noted that we must enquire with Wiltshire Council what they want doing with their old bins.

It was unanimously resolved to allocate £500 to purchase two topsy royale bins and associated fixing materials to replace the dilapidated dog waste bins on Petty Acre.

Budget Heading – Infrastructure (CIL)

648/25. Community Committee.

To consider the [report](#)

It was noted that stronger links between the Community Committee and the Parish Council would be positive for both groups.

Councillors Todd and Williams nominated themselves to attend a meeting to begin discussions.

It was unanimously resolved the Cllrs Todd and Williams would represent Derry Hill & Studley PC at a meeting with the community committee.

649/25. Verbal Update from LHFIG meeting.

To receive a verbal update from the recent LHFIG meeting.

Cllr Barnes provided an update, £20,000 was left in the LHFIG budget to commit to all highway schemes, we had two schemes we were seeking funding for and both were successful, three sets of village gates for Pewsham and they agreed to support the Studley scheme for substantive bid with support to match our £5000.

There was a little pushback for the plans for white lines at Bowood Close, Petty Lane, Lansdowne Crescent, it was agreed that Marks Stansby would meet on site to witness the problems under discussion.

650/25. IT policy.

To consider and adopt the [draft IT policy](#).

16. add parish council

12. change administrator for clerk

It was unanimously resolved that subject to two word changes to adopt the policy.

651/25. Policy Updates

To review and adopt the following policy documents.

To adopt the amended [Training Policy](#).

To adopt the amended [Social media policy](#)

To adopt the amended [data protection policy](#)

Cllr Claire Williams agreed to be social media nominated councillor.

It was unanimously resolved to approve the training policy and the social media policy.

It was resolved to defer the data protection policy to a future date.

652/25. Agree time and date of next meeting.

The next full council meeting will be on Monday 10th November 2025 at 7.30pm.

The meeting closed at 21.34