

Derry Hill & Studley Parish Council – Application for Small Grant Funding.

- If you are an individual or member of a local community group and wish to apply for grant funding of less than £1,000 please complete the form overleaf and note the criteria below.
- Once the document has been completed please return it to the Clerk of Derry Hill & Studley Parish Council at clerk@derryhillandstudley-pc.gov.uk or at the postal address given on the Derry Hill & Studley Parish Council website – derryhillandstudley-pc.gov.uk.
- Your application will be considered by Derry Hill & Studley Parish Council and you will be notified by the clerk if you are successful.
- You will be asked to attend a Parish Council meeting to present your case for funding.
- Applications **must** be sent in with a copy of your public liability for those events/ community groups that involve members of the public.

If you wish to apply for a grant in excess of £1000 or wish to start a project to deliver a particular community improvement, please refer to the document – Derry Hill & Studley Parish Council – Application for Funding.

Funding criteria

Applications for funding will be considered twice a year. The grant funding budget will be set by the Parish Council during its budget setting process each year.

Applications will be considered in the Full Council meetings in September. Applications must have been submitted by 1st August.

If the full grant budget has not been allocated in September then applications will be invited for consideration in the Full council meeting in March. Applications must have been submitted by 1st February.

In general funding is available to local groups to support them to deliver community benefits to Derry Hill & Studley residents. Examples include village gardening clubs, local sports clubs etc.

Note that grants may be awarded to clubs / organisations that are located outside of Derry Hill & Studley Parish boundary but are open to membership from members of this parish, e.g. in the past grants have been awarded to Calne Bowls Club.

Community groups may not normally make more than 1 grant application each financial year.

The following are not eligible for funding:

- Support for individuals
- Private organisations operated as a business to make a profit or surplus.
- Community Improvement Ideas that are the prime responsibility of other statutory authorities.

- Community Improvement Ideas that improve or benefit privately owned land or property.
- The activities of political organisations.
- General operational and maintenance costs.
- Repayment of loans or cost of services, equipment, or provisions in anticipation of a grant.
- Organisations that have a closed or restricted membership.
- Retrospectively for events that have already occurred, equipment already purchased, works already started or completed.
- Places of Worship (Please note this may depend on the Community Improvement Idea so contact the Clerk for more information)

DERRY HILL & STUDLEY PARISH COUNCIL

Application for Grant for Voluntary Organisations Local Government Act 1972, Section 137

Please note that this application will not be considered unless it is accompanied by a copy of the public liability insurance if required and the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

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| 1 | Name of Organisation | |
| 2 | Name, Address and Status of Contact | |
| 3 | Telephone Number of Contact | |
| 4 | Is the Organisation a Registered Charity? | Yes/No |
| 5 | Amount of grant requested | £ |
| 6 | For what purpose or project is the grant requested? | |
| 7 | What will be the total cost of the above project? | £ |
| 8 | If the total cost of the project is more than the grant, how will the residue be financed? | |
| 9 | Have you applied for grant for the same project to another organisation? If so, which organisation and how much? | |
| 10 | Who will benefit from the project? | |
| 11 | Approximately how many of those who will benefit are parishioners? | |

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed.....Date.....