

## **Derry Hill & Studley Parish Council**

To Councillors, Barnes, Handyside, MacInnes, McHale, Mizon Spence, Todd, Turton and Williams

You are hereby summoned to attend a meeting of Derry Hill & Studley Parish Council, at Lansdowne Hall, Petty Lane, Derry Hill on Monday 8<sup>th</sup> September 2025 at 7.30pm



Katherine Checchia  
Clerk to the Council 2<sup>nd</sup> September 2025

### **Agenda**

#### **1 Apologies**

To receive apologies.

#### **2 Public participation/ Correspondence**

##### **2.1 Public participation**

Opportunity for members of the public to address the Committee.

##### **2.2 Correspondence**

For the Clerk to report any correspondence not circulated.

#### **3. Co-option to Vacant seats available in Middle Ward and West Ward.**

Recommendation; That the Committee consider the Co-option applicants for the vacant seats in Middle and West Ward.

#### **4. Declarations of Interest**

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

#### **5. Chairman Announcements**

#### **6. Minutes**

**Recommendation: That the Committee approve the [Minutes](#) of the meeting held on Monday 14<sup>th</sup> July as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.**

#### **7. Clerk Report**

For the clerk to update on actions noted in the previous month's minutes.

#### **8. Accounts**

##### **8.1 Payments**

Recommendation that the following payments be approved:

PKF	External audit	£504 (including vat)
Calne TC	Remaining 20%	£16568.69
Cherhill PC	Remaining 20%	£3110.86

Bremhill PC	Remaining 20%	£2333.50
Compton Bassett	Remaining 20%	£6221.08
Heddington	Remaining 20%	£794.61

And any other payments received since the issue of the agenda.

## 8.2 Balance and Expenditure

To consider and approve the [balance and expenditure](#) for the period ending 31<sup>st</sup> August 2025.

**Recommendation: That the Council approves the balance and expenditure for the period ending 31<sup>st</sup> August 2025**

## 8.3 New Pay scales

To note the national agreement reached on [new pay scales](#) and note the arrangement of backpay from 1<sup>st</sup> April 2025

## 9. Planning – Cllrs

To consider the planning applications currently out for consultation. List below.

PL/2025/06490 Loft conversion, partial garage conversion and associated alterations to afford additional ancillary living accommodation.	The Chantry, Studley Corner, Studley, Calne, SN11 9NJ <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000FqrSb">https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000FqrSb</a>

## 10. Update from Neighbourhood Plan,

To receive a verbal update on Neighbourhood plan matters.

## 11. Annual Review of Standing Orders

To complete the annual review of [standing orders](#)

## 12. Update from Finance meeting

12.1 To approve and for the chair to sign the [minutes](#) from the Finance Committee meeting Monday 1<sup>st</sup> September 2025.

12.2 To approve and adopt the updated [financial regulations](#) as reviewed by the Finance Committee.

12.3 To review and adopt the updated grant application forms.

[Small Grant Application](#)

[Large Grant Application](#)

### **13. Update from Road Safety working group.**

#### **13.1 Old Derry Hill/Pewsham – Request for Village Gates and Nameplate**

To authorise the Council's contribution towards the installation of 3 sets of village gates for Old Derry Hill / Pewsham, together with nameplates for Old Derry Hill, as set out in the appended [report](#) and [drawings](#). The request for the improvements was previously endorsed by Council in December 2024 (minute 503.3/24).

**Recommendation:** that the Council authorises the Parish's contribution of £2,132.29 towards the scheme, equating to 30% of the estimated cost of £7,107.63.

**Budget:** Road Safety Budget (to be funded from CIL Reserve).

#### **13.2 Derry Hill Traffic Calming Scheme**

To consider and endorse the plans for traffic calming measures in Church Road and Studley Lane set out in the attached [report](#) and [drawings](#).

**Recommendation:** that the Council endorses the plans for traffic calming measures in Derry Hill Village, subject to the requested changes in the report.

#### **13.3 Substantive Highway Scheme Bids 2026/27**

To consider the following [report](#) asking Council to consider whether it wishes to promote either or both of the following schemes as bids for Substantive Highway Scheme Funding for 2026/27 and to commit parish council funding towards the schemes:

- Studley Traffic Calming Measures – as per the attached [drawings](#).
- Petty Lane to A4 Shared Use Path – as per the attached [drawings](#).

**Recommendation:** that the Council promotes the Studley Traffic Calming scheme this year as a Bid for Substantive Highway Scheme Funding, with a parish contribution of £5,000 to be funded from CIL Receipts. Further, that the Shared Use Path scheme be deferred for consideration as a Substantive Bid for 2027/28 scheme funding.

**Budget:** Road Safety Budget (to be funded from CIL Reserve).

#### **13.4 Requests for Speed Surveys**

To consider concerns raised by residents about speeding in two locations:

- Old Derry Hill - concerns raised by resident about speeding in 40mph speed limit. The last speed survey was undertaken in 2021 and recorded an 85%ile speed of 38.8mph. This was, however, undertaken nearer the top of the hill towards the Lansdowne Arms. Given the time elapsed and the location of the previous survey, it would be worth requesting a new survey on the straight section in the vicinity of the old chapel.
- Old Road –concerns raised by parish councillor about speeding in 20mph zone.

**Recommendation:** that the Council requests speed surveys at the two locations to provide better information to inform further action.

#### **14. Update from Inspire Magazine**

14.1 To receive a verbal update on the negotiations and publication of the first edition under the editorial of Derry Hill & Studley Parish Council.

14.2 Advertising policy

To review and adopt the draft [advertising policy](#).

#### **15. Remembrance Day road closures**

To consider the report

**Recommendation;** In the absence of any alternative quotes it is recommended that the Council accept the quote for £TBC (a rise from £944 +vat last year)

**Budget; Public Participation, Exhibitions and Events**

#### **16. Petty Acre Waste Bins**

To consider the attached [report](#).

#### **17. Minutes from HR meeting**

To approve and for the chair to sign the [minutes](#) from the Human Resources Committee meeting Monday 24th July 2025.

#### **18. Confidential Session - Chairman**

Recommendation: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business. By nature of the confidential nature of the items of business to be transacted.

#### **19. Report from HR Committee**

To receive the report from the HR committee.