

Derry Hill & Studley Parish Council

To Councillors, Barnes, Handyside, MacInnes, McHale, Mizon Spence, Todd, Turton and Williams

You are hereby summoned to attend a meeting of Derry Hill & Studley Parish Council, at Lansdowne Hall, Petty Lane, Derry Hill on 14th July 2025 at 7.30pm



Katherine Checchia
Clerk to the Council 8th July 2025

Agenda

1 Apologies

To receive apologies.

2 Public participation/ Correspondence

2.1 Public participation

Opportunity for members of the public to address the Committee.

2.2 Correspondence

For the Clerk to report any correspondence not circulated.

3. Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

4. Chairman Announcements

5. Minutes

Recommendation: That the Committee approve the [Minutes](#) of the meeting held on 9th June 2025 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

6. Clerk Report

For the clerk to update on actions noted in the previous month's minutes.

7. Accounts

7.1 Payments

Recommendation that the following payments be approved:

Place Studios	CCNP training sessions and materials	£2850(ex vat)
Place studios	Online recorded workshop	£200 (ex vat)
SLCC	Annual membership – K Checchia	£190

And any other payments received since the issue of the agenda.

7.2 Balance and Expenditure

To consider and approve the [balance and expenditure](#) for the period ending 30 June 2025.

Recommendation: That the Council approves the balance and expenditure for the period ending 30th June 2025.

7.3 Training Request

To approve attendance by 1 councillor to the NALC course [Beyond the Precept: Exploring alternative income sources](#) at £35

Budget; Training

8. Planning

To consider the planning applications currently out for consultation. List below.

PL/2025/05035 Erection of a single story front extension	8 Lansdowne Crescent, Derry Hill, Calne, SN11 9NT https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000EgmmX
PL/2025/05361 (listed building consent) PL/2025/05163 Removal of existing oil tank from front garden. Installation of 8.5 kW air source heat pump to rear of property and connecting pipework. Internal works: Installation of slimline heat pump tank and immersion heater, new radiators to hall and kitchen extension and replacement radiators to living room and bathroom, servicing and replacement of thermostatic valves on retained radiators, modifications to plumbing, removal of existing hot water cylinder and oil boiler (Changes to PL/2025/01847).	12 OLD DERRY HILL, CALNE, SN11 9PJ https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000EzM5B https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000EpDXp

9. Update from Neighbourhood Plan,

To consider approval of costs to print 3 additional copies of neighbourhood plan part 1 and 2. Current quote range from £10.42 - £21.29 / unit

Budget; Office Supplies

10. Update from finance committee

10.1 To approve minutes

To approve and for the chair to sign the [minutes](#) from the Finance Committee meeting Monday 23rd June 2025.

10.2 Large Grant request

To consider the [large grant request](#) received by the Finance committee from the Lansdowne Village Hall and their recommendation.

Recommendation; To approve the grant funding request to the amount requested £5000

Budget; Community Facilities

10.3 Future of Grant Funding

To review the [report](#) on the future of grant funding for Derry Hill & Studley Parish Council

Recommendation; Having discussed the paper the Finance committee is recommending 'Option 3' to Council, for implementation in future years, assuming that Council accepts the recommendation to award the Lansdowne Hall grant request, and noting that it may still be possible to have a Tranche 2 Window in the New Year, if Finance Committee is able to allocate additional funding from budget savings elsewhere.

10.4 Solar Farm Community Fund

To review the [report](#) and the recommendation from the finance committee.

Recommendation; The finance committee recommend that discussions with Eden Renewables are based around 'option 2' Parish Council supported by and advisory panel.

10.5 Review of quote for Well House Repairs.

To consider the [report](#) for well house repairs and the revised quote.

Recommendation; It is recommended that the Council approves a revised budget of £1,390 for repair work to the Well House in Old Derry Hill.

Budget; Equipment and Facility Maintenance

11. Update from Road Safety Working group

11.1 To consider the [update](#) from the Highways, Transport and Road Safety Working Group

Recommendation: that the report is noted..

11.2 To consider the [Highways Improvement Request Form](#), requesting the installation of give way white lines at the junction of Petty Lane and Lansdowne Crescent East / Bowood Close.

Recommendation: that the Highway Improvement Request Form is endorsed and submitted to Calne Area LHFIG.

12. Update From Engagement and participation working group

12.1 Inspire Magazine

To consider the [report](#) regarding the Inspire magazine.

Recommendation: The Parish council discuss taking on the responsibility of producing and publishing the Inspire Parish magazine.

Budget; Engagement and Participation

12.2 Website updates

To consider the [report](#) regarding website update.

Recommendation; That the parish council consider the engagement of a professional photographer to obtain a portfolio of images for use on the council website.

Budget; IT and Email Provision

12.3 Update from Derry Hill & Studley Summer Fayre

To receive a verbal update from the recent engagement at the Derry Hill & Studley Summer Fayre.

13. Co-option Process

To set a timeline for the co-option process.

Recommendation; The Council are asked to consider a deadline for applications and the date of the meeting where applications will be considered.

14. Pewsham Waterside Project - Wilts and Berks Canal Trust.

To consider the attached [report](#).

Recommendation; That the Council supports the Pewsham Waterside Project by entering into the Memorandum of Understanding with the Wilts & Berks Canal Trust and by nominating a councillor to serve on the Steering Group.

15. Date and time of next meeting.

To confirm the date and time of the next meeting Monday 8th September 2025