

MINUTES OF THE MEETING OF CALNE WITHOUT PARISH COUNCIL
HELD AT LANSDOWNE HALL, DERRY HILL
MONDAY 14th FEBRUARY 2022

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

Ioan Rees (Chair)	P	Keith Robbins	P	John Barnes	P
Lucy Campbell Rogers	P	Pauline Crane	P	Sue Deedigan	P
Charlotte Fossa	A	Rob Hislop	P	Jurgen Kronig	A
Bruce MacInnes	A	Doug Price	P	David Songhurst	P

Wiltshire Council Unitary Councillor (Calne South) Sam Pearce-Kearney sent his apologies.
Wiltshire Council Unitary Councillor (Calne Rural) Ashley O'Neill sent his apologies.

1 Apologies

To receive apologies.

Apologies were received from Cllr Fossa,
Apologies were received from Cllr MacInnes
Apologies were received from Cllr Kronig

All apologies were noted and agreed.

2 Public participation/ Correspondence

2.1 Public participation

Opportunity for members of the public to address the Committee.
There were no members of the public in attendance

2.2 Correspondence

For the Clerk to report any correspondence not circulated.

3. Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

Cllr Hislop advised a Declaration of interest in the River Marden Blue Corridor project. It was agreed to move the item to the end of the meeting and Cllr Hislop not take part in any vote. Cllr Hislop was advised to ask for a dispensation to take part in future discussions in relation to the project.

4. Chairman Announcements

No announcements

5. Minutes

Recommendation: That the Committee approve the [Minutes](#) of the meeting held on 14th June 2021 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

It was unanimously agreed to accept the minutes as a true and fair reflection of the meeting.

6. Response to Previous Actions – Clerk

There were no actions noted in the previous month's minutes.

7. Accounts

7.1 Payments

Recommendation that the following payments be approved:

K Checchia	Repayment for printer toners	£78.89
Wiltshire council	Election expenses	£646.03
Wiltshire Council	CATG Contribution -Lower Compton	£1195.52
SLCC	Climate Change Summit	£108.00

The payments were unanimously approved

To note the following payments made:

Idverde	Bin Emptying 1/12/21 – 31/12/21	£135
Oakford Technology	M365 training	£180
Derry Hill PCC mag	Grant for Inspire magazine	£200
SLCC	Qualification fee: Katherine Checchia (Filca)	£144
K Checchia	Salary dec 21 plus 6 hours overtime and tax refund	£1492.03
Wiltshire Pension Fund	Pension Contributions Dec 21	£173.21
Simon Day & co	Payroll services 1 st Oct – 31 Dec 21	£36
Wiltshire Climate Alliance	Donation	£50
Sustainable Calne	Donation	£50
Friends of the Earth North Wiltshire	Donation	£50
Integrity Enterprises	Supply and Installation of grit bins, Stockley and Studley Gardens	£444
Oakford Technology	Office 365 e1 license x 2	£172.80

Oakford IS	O365 Upgrade to business basic license x16	£100.80
Derry Hill Youth Club	Covid recovery fund grant	£416.79
K Checchia	Salary Jan 22 plus 6 hours overtime	£687.03
Wiltshire Pension Fund	Pension Contributions Jan 21	£173.21
Idverde	Bin emptying 1/1/22 – 31/1/22	£96

The payments were noted

7.2 Balance and Expenditure

To consider and approve the [balance and expenditure](#) for the period ending 31st January 2022.

Recommendation: That the Council approves the balance and expenditure for the period ending 31st January 2022.

The accounts were accepted by majority

One Cllr abstained due to not having time to read report

7.3 IT support – Contract with Oakford

To review the renewal invoice for council IT support from Oakford. £2304.00 ex vat

Recommendation; that the council review the invoice and resolve to continue with existing supplier of IT services.

The Cllrs discussed the level of service that they had received from Oakford.

Proposed to continue the contract but get the details of the SLA and follow up on response times and review the contract in September 22 to decide about renewal in 2023.

The proposal was unanimously agreed

8. Planning – Cllrs

8.1 To consider the [planning applications](#) currently out for consultation.

PL/2022/00446 – no objections, providing that there is a condition restricting building to agricultural use.

9. Bin in Layby on A4- Update on communication with Cherhill Parish Council

Cherhill PC have stated that they do not have funds to work together on bin emptying on the proposed bin in the layby.

Recommendation; Further to the resolution made 13th September 2021 Cherhill Parish Council have advised they have no funds to share the costs of a bin in this location. Councillors to consider if they wish proceed with installation of the proposed bin at full cost to Calne Without Parish Council.

Power; Litter Act 1983, S5
Budget; Community Facilities/ Bin Emptying
Community Infrastructure Levy (provision)

It was unanimously approved to install the bin in the Calne Without Side of the layby and cover the full costs of removal of rubbish.

10. Report and Funding Request from the Footpaths and Right of Way working group

To receive the [report](#) from Footpath and Right of Way working group and discuss the attached request for [funding](#).

Recommendation; that the council consider the request

Power; Highways Act 1980 S43
Budget; Environment and Infrastructure
Community Infrastructure Levy

Proposal to add Cllr Price onto the working group was unanimously approved

There was a discussion regarding first aid training relating to the working group and opening it up to the wider community who may take part in the footpath works. Clerk to investigate first aid training and report back.

It was unanimously agreed to approve the costs in the tool schedule.

11. Funding request from Derry Hill and Studley Gardening Club

To consider the circulated [funding request](#) from Derry Hill and Studley Gardening Club

Recommendation that the council consider the request

Power; Local Government Act 1972 S137
Budget; Community Facilities

The Cllrs discussed the application,

It was unanimously agreed to support the grant application in principle but it was felt that spending requirements needed to be identified and the Small grant application form should be completed and provided for further consideration.

12. Dog Waste bin for Studley

To consider the circulated [report](#) relating to a new dog waste bin the Studley

Recommendations:

- 1. That Council agree on the preferred location for the Dog Waste Bin for Studley.**
- 2. That the Council chose a supplier for the bin and approve the purchase of the bin from the Community Facilities budget heading using Community Infrastructure**

Levy Funds. Purchase to be made by the Clerk, any final quotes resulting from any changes or locational requirement to be approved by the Clerk and a nominated Councillor.

Power: Litter Act 1983 ss5,6
Budget: Community Facilities
Community Infrastructure Levy

1. *It was unanimously agreed to approve the location suggested for the dog waste bin.*
2. *It was unanimously agreed to purchase the bin from Broxap*

13. Report from the Engagement and Participation working group.

To consider the [report](#) from the engagement and participation working group and consider the follow requests from it.

The requests for the council are:

1. Approve the roadshow concept.
2. Approve the council logo and design.
3. Agree that we conduct the pilot roadshow at Cherhill View and if successful roll it out around the rest of the parish.
4. Approve the “shopping list” shown in the annex. Some items will only be purchased if the pilot roadshow is a success.
5. Agree to personally attend some of the roadshows. A rota will be set-up but as a minimum the councillors for each ward must attend the roadshow in their ward.
6. Agree to contribute to the creation of the presentation material described above. Specifically, the chairmen of each working group should produce a summary of their activities as outlined above and everyone should contribute to the creation of the ward specific information.
7. Agree to have their photos taken before the council meeting, these will be used on the display material and the councillor page of the website.

Power; Local Government Act 1972 s 142

Budget; Public Participation, Exhibitions, Events, Advertising and Communication

Cllrs discussed the report

It was unanimously agreed to approve all 7 requests.

14. Request for new notice boards from Engagement and Participation working group

Following the last meeting where a member of the public discussed non digital methods of communication the Engagement and Participation working group propose the purchase and location of two more notice boards for the Parish, to be located in Calstone and Cherhill View.

Recommendation That the Parish Council approve in principle the provision of two wooden noticeboards, one for Cherhill View and one for Calstone at an estimated cost of £850.00 each. The locations of the noticeboards to be approved, subject to the agreement of the landowners, 3 Quotes for the noticeboards to be obtained and brought back for consideration.

Power; Local Government Act 1972, S142

Budget; Public Participation, Exhibits, Events, Advertising and Communication / Community Infrastructure Levy

It was proposed to get quotes for noticeboards for 4 locations in the Parish to include Pewsham and Sandy Lane.

The proposal was unanimously approved.

15. Proposal from Engagement and participating working group re the Queens Jubilee

To consider the proposals in the attached [report](#),

Recommendation

- 1. That the council consider which ideas they wish to proceed with**
- 2. A working group is set up to oversee the plans.**

The cllrs discussed the plans for Jubilee celebrations in the different wards.

It was proposed to move forward with the development of the Jubilee walks I each ward, the Footpaths working group would take this task forward.

The proposal was unanimously agreed.

It was proposed to publicise that the Parish Council had funds available for Jubilee Events.

The proposal was unanimously approved

16. Review of Investment strategy

The finance committee has reviewed and updated the [investment strategy](#) attached here for consideration.

Recommendation that the full council review and accept the investment strategy

The strategy was unanimously approved

17. Update from the Strategic Plan Committee

To consider the [report](#) from the strategic plan committee.

The requests for the council are:

1. Approve the Application for [Small Grant Funding Document](#)
2. Approve the [Application for Funding Document](#)
3. Approve the [CIL policy document](#)
4. Agree to present the Council's Strategy to the Annual Parish Council meeting.

Recommendation that the council consider the documents in turn.

Each document was unanimously approved

18. Green Energy Information Event

To consider the [request](#) from the Climate Emergency Working Group.

Recommendation that the council consider if they wish to support the proposed event.

Power; Local Government Act 1972 s 134 s142 s145

Budget; Public Participation, Exhibitions, Events, Advertising and Communication

The proposal was unanimously approved.

19. Derry Hill School Council Grant Request

To consider the attached [request](#) from Derry Hill School Council

Power; LGA 1972 S137

Budget; Community improvements

Sun Edison

The cllrs discussed the request and stated that they support the request in principle but pending quotes to be received to the next meeting.

20. Studley Methodist Church Grant Request

To consider the attached [request](#) for funding from Studley Methodist Church

Power; Local Government (Miscellaneous) Provisions Act 1976 s19

Budget; Community Facilities

Community infrastructure levy

The cllrs discussed the grant request and advice provided from the Clerk regarding financing church buildings.

It was proposed that more information was required and the large grant request form should be completed.

The proposed approach was unanimously approved – Clerk to provide church with the large grant form for completion.

21. Neighbourhood plans teams space

To consider the attached [request](#) from the Neighbourhood plan team.

The requests for the council are;

- 1. Approval for this council's Teams environment to be used as described above.**
- 2. Approval for the necessary access permissions as described above.**

Both requests were unanimously approved.

22. River Marden Blue Corridor project

To consider the [proposal](#) from the River Marden Blue Corridor project.

Recommendation: That the Parish Council consider the request for funding for £8260 for the BART project as set out in the report. The Council must also consider whether the funding should come from Sun Edison or Community Infrastructure Levy Reserves.

Budget: Reserves: Sun Edison or Community Infrastructure Levy
Power: Public Health Act 1936 s 125

The cllrs discussed the plan, they are minded to approve but requested a large grant form to be submitted to Full council for approval in MARCH 2022.

The proposal was unanimously approved. – clerk to provide grant request form to lead cllrs for the project.

The meeting closed at 21.55