

MINUTES OF THE MEETING OF CALNE WITHOUT PARISH COUNCIL
HELD AT LANSDOWNE HALL, DERRY HILL
MONDAY 8th NOVEMBER 2021

CALNE WITHOUT COUNCILLOR ATTENDANCE

Present (P): Apologies (A): Did Not Attend (X)

Ioan Rees (Chair)	P	Keith Robbins	P	John Barnes	P
Lucy Campbell Rogers	P	Pauline Crane	P	Sue Deedigan	P
Charlotte Fossa	P	Rob Hislop	P	Jurgen Kronig	P
Bruce MacInnes	P	David Songhurst	p	Doug Price	P

Wiltshire Council Unitary Councillor (Calne South) Sam Pearce-Kearney sent his apologies
Wiltshire Council Unitary Councillor (Calne Rural) Ashley O'Neill was in attendance

1 Apologies

To receive apologies.

2. Public participation/ Correspondence

2.1 Public participation

Opportunity for members of the public to address the Committee.

A member of the public addressed the council with a number of points;

- Pathways at Aylen Way, asking how long the Parish Steward has to work in the area. State of the path deters people from using the path. Leads to parents picking up from school parking on Church Road, instead of using the car park,
- Queried the new Community governance review, following the article in Inspire, wondering why have to have another review.
- Suggesting about the noticeboard in the village shop, suggest that the current one in Derry Hill is in a dangerous position, suggested it should be down by the hall to attract more people to read the contents.
- There are no telephone numbers on notice boards,
- Requested that planning applications are listed in inspire magazine.

Cllrs updated the Member of public on the points raised.

2.2 Correspondence

For the Clerk to report any correspondence not circulated.

3. Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

Cllr Barnes noted that he would not vote during agenda item 4.

4. Co-option of Tom Baker to Middle Ward

The candidate for co-option did not attend and no apologies were received, the council did not consider the co-option in his absence.

5. Chairman Announcements

Cllr Rees addressed the Council, Remembrance Sunday, informed the Council that will be laying a wreath on behalf of the Parish Council, all are welcome to attend, Chilvester Hill, the planning enquiry ran last week, Cllr Rees represented council and gave evidence, good feedback from Wiltshire Council, it was noted that the closing addresses had reference to parish council objections. No idea of timescale for outcome of hearing.

6. Minutes

Recommendation: That the Committee approve the Minutes of the meeting held on 11th October 2021 as a true and fair reflection of the motions agreed by the Committee and the discussion that took place and that these be signed by the Chairman as such.

It was unanimously agreed to accept the minutes as a true and fair reflection of the meeting.

7. Response to Previous Actions – Clerk

There were no actions noted in the previous month's minutes.

8. Accounts

7.1 Payments

Recommendation that the following payments be approved:

RoSPA Play Safety	Annual Inspection of Petty Acre Goal Posts	£82.20
The Lansdowne Hall	Hall Hire for 13/09/21, 04/10/21, 25/10/21 & 27/10/21	£140.46
David Stiles	Maintenance of Derry Hill War Memorial	£31.75

The payments were unanimously approved

To note the following payments made:

SLCC Enterprises Ltd	Qualification Fee: Katherine Checchia (GDPR eLearning)	£36.00
Idverde	Bin emptying 01/10/2021 - 31/10/2021	£108.00
Katherine Checchia	Salary October 2021 incl 9.75 hours of overtime.	£609.70
Wiltshire Association of Local Councils	Planning Briefing for Local Councils 17th November x 2 tickets	£60.00
Wiltshire Association of Local Councils	Planning Briefing for Local Councils 17th November x 2 tickets	£60.00

The payments were noted

8.2 Balance and Expenditure

To consider and approve the balance and expenditure for the period ending 31st October 2021 Report circulated.

Recommendation: That the Council approves the balance and expenditure for the period ending 31st October 2021.

The accounts were unanimously approved

8.3 Neighbourhood Plan - Parish online mapping

The consultants for the Neighbourhood plan would like to use Parish Online for the consultation material.

To consider the approval of Council to sign up to use 'Parish Online' mapping system. £144 plus vat.

Recommendation that approval given to purchase access to Parish Online.

The proposal was unanimously approved.

9. Planning – Cllrs

To consider the planning applications currently out for consultation. List Circulated.

PL/2021/09459 – Hill View Pewsham,

The Councillors discussed the above planning application

It was proposed to object to the application with the following comments;

- Detrimental impact on road safety on the A4 London Road: the proposal will result in traffic to or from Hill View exiting onto the A4 at a point with significantly worse visibility & lines of sight than the existing point of egress. (The lines of sight at this point are severely curtailed in one direction by the Pewsham Garage, and in the other by the bus stop.)
- Detrimental impact on the users of Bridlepath CALW81 from the addition of more vehicular traffic.
- Impact of Flood Risk: there are no details of how the applicant intends to cross the existing land drainage ditch and ensure that there is no detrimental impact on land drainage and flood risk in the vicinity.
- Increase in noise and disturbance to the residents of The Retreat, The Cottage and Upper Cottage through the diversion of vehicular traffic immediately past their property.

- Impact on Landscape Character and Conservation: the proposed gateway and associated removal of trees and hedgerow to create the access will have a detrimental visual impact on the existing field boundary and rural landscape setting.

It was unanimously agreed to object to the planning application with the associated comments.

10. Road safety feasibility group stage one report

Presentation of the Stage one Report by Richard Fitter of Entrans

Richard Fitter presented the report and the Councillors then discussed the report.

It was noted that the report was very strong and good value for money.

It was proposed to add 'site 16 Old Derry Hill' to the list of sites to be moved forward to stage 2 as the proposed solutions at this site were relatively simple.

Recommendation; That the Council Approve the sites to be taken forward to stage two

It was unanimously agreed to take forward the 10 identified sites to stage 2 with the addition of 'Site 16 – Old Derry Hill'

11. Establishment of a Highways, Transport & Road Safety Working Group

It is proposed to establish a Highways, Transport & Road Safety Working Group, comprising of 7 councillors, to address all aspects relating to road safety, speed reduction, highways, parking and public transport matters. This Working Group would replace the Road Safety Feasibility Group.

Recommendation: that the Council approves the creation of a Highways, Transport & Road Safety Working Group, to replace the Road Safety Feasibility Group.

The Cllrs discussed the proposal, the members of the Road Safety Group (Cllrs Rees, Robbins, Deedigan, Barnes and Price) would change to the Highways, Transport & Road Safety Working Group, with the addition of Cllr Songhurst and Fossa

The proposal and membership of the new working group was unanimously approved

12. Budget Proposals from Finance Committee

The Finance Committee have prepared a draft budget proposals based on the principles agreed in 11th October 2021 Council meeting. Draft documents circulated for review.

Recommendation; The Council is requested to consider the Draft Budget for 2022/23 presented above and to identify any changes that it would like to see incorporated in the Final Budget, to be presented for formal approval at the Parish Council Meeting of 13th December 2021.

Cllr Barnes, presented the planned budget, explained the precept and tax base,

There was a discussion about the aim for a zero increase and the longevity of such an objective.

It was Proposed to amend the draft budget to bring the precept equal to that requested for the previous financial year.

The proposal was unanimously agreed

13. Review and Agreement finalised documents

The following revised documents are circulated for review;

- Terms of reference
- Risk Register
- Financial Regulations

Recommendation that the Full Council review and agree the circulated documents following the amendments made by the finance committee

It was unanimously agreed to approve the amended documents

14. Engagement and Participation working group Terms of Reference

To consider the terms of reference of the Engagement and Participation working group

Recommendation that the council review and approve the Terms of Reference

It was unanimously agreed to approve the Engagement and Participation Terms of Reference

15. Facebook page

The Engagement and Participation working group propose the Council create and use a Facebook page to help promote the work of the Council and increase engagement.

A draft Social media Policy has been circulated for Review.

Recommendation that the Council approve the Social media policy and approve use of Facebook as a communication method.

The Cllrs discussed the use of social media the pros and cons and the other social media avenues that could be used in future.

A small amendment was requested to the social media policy. To ensure it covered all protected characteristics.

It was unanimously agreed to approve the social media policy with the slight amendments and approve use of Facebook as a Communication method.

16. Delegations scheme for use in an emergency.

Councillors to give consideration to approving a scheme of delegation for emergency use.

Recommendation; Should the Parish Council be unable to form a quorum due to Councillors unable to attend physical meetings because of Covid infection or self-isolating (proven by a positive test) or unable to attend a public meeting due to vulnerability to the Covid virus then the Council agrees that in the interest of ensuring the Council meets its responsibilities powers shall be delegated to the Clerk. The scheme of delegation and reporting to be as laid out in the attached document.

It was unanimously approved to approve the scheme of delegation.

17. Queens jubilee

Councillors to discuss if the Parish Council wishes to mark the Queens Jubilee in June 2022.

It was agreed that the Clerk would look at ideas to circulate prior to the next meeting.

18. Report into upgrade of CALW65 footpath/ cycleway

The cllrs discussed the proposals in the report circulated prior to the meeting.

Following the discussions the following proposal was voted upon

It is **Proposed** that -

- a) The scheme to Improve the CALW65 Cycleway/Footpath between the A4 and Petty Lane including signing, be endorsed and allocation made in the budget for funding of up to £40k from the Studley Gardens CIL funding.
- b) West ward members be authorised to enter negotiations with relevant parties to develop a detailed design.
- C) neither of the above preclude us from taking further investigations regarding the complaints process to Wiltshire council/local government ombudsmen

The Councillors voted on the proposal

for	7
against	3
abstention	2

The proposal was approved by a majority

meeting closed at 21.48