

Calne Without Parish Council

Finance Committee

Agenda Item 5.2

Asset Management: Inspection of Goal Posts and Well House and Notice Board Maintenance

1 Introduction

The Parish Council has limited physical assets but does have a duty to review the Asset Register ensure that items are properly insured and maintained.

2 Calne Without Parish Council Asset Register

CALNE WITHOUT PARISH COUNCIL					
ASSETS 2020 2021					
Asset	Position	Purchased	Last Inspected	Asset Value	Estimated Replacement costs
Well House	Derry Hill	Unknown	2016	£18,024.00	£36,878.00
Goal Posts	Derry Hill	2015	2016	£558.00	£1,000.00
Phone Kiosk	Derry Hill	2017	2017	£1.00	£2,750.00
3 Bins	Derry Hill	2017	2017	£356.00	£420.00
Phone Kiosk	Stockley	2017	2017	£1.00	£2,750.00
Noticeboard	Stockley	2018	2018	£810.00	£850.00
2 Bins	Lower Compton	2018	2018	£277.00	£280.00
Noticeboard	Lower Compton	2018	2018	£810.00	£850.00
1 Bin	Derry Hill	2019	2019	£1.00	£193.00
Waste Bin	Cherhill View	2020	2020	£161.00	£193.20
Bus Shelter	Stockley	2020	2020	£3,439.00	£4,126.80
1 Bin	Stockley	2020	2020	£49.00	£58.80
Noticeboard	Derry Hill	2020	2020	£810.00	£810.00
Noticeboard	Studley	2020	2020	£810.00	£810.00
Total				£26,107.00	£51,969.80
Costs included in Asset Register and Annual Return net of VAT					
Kiosks, Bins and Noticeboards and Bus shelter insured under Street Furniture					
Updated 3rd August 2020					

2.1 Well House

The Well House is a listed structure, Well House, Derry Hill Grade 2 listed ([click here for details](#))

This was repaired by Bowood estate in 2015 and last inspected in 2016, it is insured for £36,878.83. To keep the building in good repair and provide information for the Council's insurance renewal in 2021 an expert inspection on the condition of the building should be carried out.

Wiltshire Historic Buildings Trust grant aided repairs to the structure in 2003 and when the Clerk contacted them for advice about an inspection the Architect offered to carry out an inspection for the Council.

The inspection is due to take place week ending 21st August, the report will be made following that and may be available for the September Parish Council meeting.

Depending on the results the Council may need to consider budget provision for works in 2021/22.

2.2 Goal Posts

The internal auditor suggested that the Council should have the goal post officially inspected. Parish Council approved the action details of costs to be approved.

Costings for the goal post inspection are as follows:

Company	Individual visit	Combined Visit with work in nearby parishes
Engineering Design services	£245.00 plus VAT	£85 plus VAT
RoSPA Playsafety	£232.00 plus VAT	£68.50 plus VAT for 5 items

The Council budgets does not allocate funding to this a budget head needs to be chosen for the funding to be taken from or the funding taken from reserves.

2.3 Notice Boards

The Parish council now has 4 Oak Notice Boards these require yearly maintenance, cleaning and re staining with UV protective oil, to keep them in good condition. The Notice Boards were made for the Council by local carpenter Greg Fowler, he is willing to carry out this regular maintenance for the Parish Council and will be providing the Council with a price. In the past this work has been done on a voluntary basis or not carried out. As this price will be provided by the manufacturer of the boards it will be difficult to find a comparable quote for the Council to compare but the cost of the materials is £64.00 per 2.5 litres for the oil plus the time which would be perhaps 8 to 12 hours.

Again, there is no provision in the budget for this year, but an amount should be allocated to next year's budget.

Recommendation

That the Finance Committee recommend to Parish Council:

1. That budget allocation be made for asset maintenance for 2020/21 through reallocation of funding from the election budget as no elections can now take place until May 2021.
2. That budget allocation be made in the 2021/22 budget for the ongoing maintenance of assets.
3. That the Council use RoSPA Play safety to inspect the Council goalposts as part of a combined visit with other parishes at a cost of £68.50 plus VAT.
4. That the Council consider and approve the cost of Notice Board maintenance.
5. That the Council consider the report on the Well House and approve costs as appropriate.