

Agenda
Calne Without Parish Council
Virtual Meeting by Zoom 19.30
Monday 18th May 2020

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 gives the Parish Council the power to hold its meetings by video conference.

This meeting will be held using Zoom. Members of the public are able to attend the meeting by using the log in details provided. If you wish to speak at the meeting, please contact the Clerk by 12noon on Friday 15th May 2020.

Meeting ID: 937 6421 3316

Password: 372628

This meeting of the Parish Council would normally be the Annual Meeting at which the Chairman and Vice Chairman are appointed. Under the regulations above the Parish Council the current Chairman and Vice Chairman continues until the next annual meeting of the authority or until such time as that authority may determine.

1 Apologies for Absence

To consider the acceptance of Lord Lansdowne's apologies.

2 Public Speaking/ Correspondence

Opportunity for members of the public to address the council and summary of correspondence received by the council and proposed actions.

2.1 Public Speaking

2.2 Correspondence

3 Declarations of Interest

Declarations from Councillors of any disclosable pecuniary interest (Standing Orders 13b) or other interest (Standing Orders 13c) in respect of matters being considered by the Council.

4 Chairman Announcements

5 Minutes

Recommendation: That the Council approve the Minutes of the meeting held on 9th and 20th 2020 as a true and fair reflection of the motions agreed by the Council and the discussions that took place and that these be signed by the Chairman as such.

6 Response to Actions from previous meetings

6.1 Clerk's CiLCA Training

This has been postponed.

6.2 Road Safety Feasibility Study

Following a lack of response to the Council's brief, on suggestion of the Chairman, the Clerk contacted the companies to seek information on why no response had been received, this has resulted in one response from PFA which is currently with Cllrs Cook, Robbins and Malpas for consideration prior to being brought to Council.

6.3 Website redesign

Cllr Cook and the Clerk have been working with Clearwater on the redesign which is progressing well.

6.4 Annual Parish Meeting

This was postponed due to the Coronavirus. The Council can consider holding it at a later date when restrictions have been lifted.

6.5 Stockley Waste Bin.

This has been ordered, received and paid for. When restriction allow it will be put in place.

6.6 Tile Court Benches

These have been ordered but Green Square have been unable to take delivery during the restrictions.

6.7 Parish Council Noticeboards for Derry Hill and Studley.

These are now being constructed.

6.8 Dog waste bin for Studley

West Ward Councillors have identified a location which is being discussed with landowners.

6.9 Reporting system for delegated decisions.

This was circulated to Councillors and put on the Council website. The decision themselves are item 7 on the Agenda.

7 Delegated Decisions

The decisions have been circulated.

Recommendation: That the Council ratify Delegated Decisions 01 to 10 made during the period 20th March 2020 to 18th May 2020.

8 Insurance 2020/2021

The documents have been circulated.

Recommendation: That the Council considers and approves the insurance quote as set out in the circulated documents and approves the payment of the premium of £715.13.

9 Internal Audit

To consider the circulated Internal Audit Report for 2019/20 and agree an action plan in response to the recommendations.

Recommendation: That the Parish Council has considered the Internal Audit Report from Auditing Solutions for the review of the financial year ending 31st March 2020 and approves its response to the recommendations as set out in the Action Plan R1 to R6.

10 Accounts

10.1 Cheques/Internet payments

To approve the following payments:

Came and Company	Insurance 2020/2021	£715.13
Information Commissioners Office	ICO Registration for 2020/21	£40.00
Auditing Solutions	Audit 2019/20	£210.00
Oakford IS	Temporary Web hosting 25 th May to 24 th June 2020	£12.90
Wiltshire Association of Local Councils	Subscription 2020/21	£1046.36

To note the following payments made under delegated decisions from 1st April 2020:

James Cook	Repayment for Namesco Renewal of calnewwithout-pc.gov.uk domain name	£179.99
Oakford IS	Temporary Web Hosting	£12.90
Oakford IS	Web Hosting 6/4/20 to 5/4/21 O365 Online Exchange Plan for 16 emails	£789.26
Sarah Glen	Repayment for Zoom subscription 28/4/20 to 27/5/20	£14.39
Simon Day and Co	Payroll services 01/01/20 to 31/03/20	£36.00
Sarah Glen	Clerks salary April 2020 plus 4 hours OT for Mar20	£690.78
Oakford IS	Temporary Web Hosting 25/4/20 to 24/5/20	£12.90

To note the following payments made under delegated decision between 10th March and 31st March 2020:

Ace Shelters	Final 50% of Bus shelter Stockley	£2063.40
Clearwater	Website redesign 30hours	£1200.00
Idverde	Bin emptying Jan to march	£234.00
Sarah Glen	Salary March plus 6 hours OT February	£713.68

10.2 Balance and expenditure

To consider and approve the Balance and Expenditure Statement for the period ending 30th April 2020 including the year end Statement for 2019/20.

Recommendation: That the Council approve the Balance and Expenditure Statements for the period ending 30th April 2020.

11 Planning

To consider planning applications currently out to consultation.

- 11.1 20/02986/FUL Conversion of an outbuilding to a holiday let (revised submission)
Candleford Cottage, Stockley, Calne, Wiltshire, SN11 0NT

Recommendation: That the Council approve the draft letter setting out the Parish Council's objection to application 20/02986/FUL

- 11.2 20/03395/PNCOU Notification for Prior Approval under Class Q - Proposed Change of Use and Conversion of Agricultural Barn to Single Residential Dwelling (Use Class C3)
Barn at Chilvester Hill, Calne, Wiltshire, SN11 0RU

To consider if the Council wished to request a Tree Preservation Order for the mature Oak identified in this application.

- 11.3 16/05464/WCM & 16/05708/WCM Freeth Farm and Calne Quarries, Compton Bassett, Calne, Wiltshire

To consider a response to the additional information provided by the applicant.

12 Other Matters

For Councillors to raise matters not requiring a decision.

Date of next meeting 8th June 2020



S Glen
Clerk